

VII
B-1

**AGENDA ITEM
REQUEST/JUSTIFICATION FORM**
(To be completed by requesting Department)
Forward all requests to Sharon Bourke, LC2 Civic Center
**DEADLINE SUBMITTAL IS 3:00 P.M. WEDNESDAY
BEFORE THE TUESDAY MEETING**

Agenda item: **Administrative Services**

(i.e. Consent/Recognition-Proclamation/Presentation/Public Hearing/Committee, etc.)

Date to be on agenda: **June 17, 2014**

Exact wording to be used for the agenda: **Resolution approving process for
review of proposed County department/office technology purchases.**
(Laid over from June 3, 2014, meeting)

Action requested: **approval**

Amount requested: **\$0** Object Code: _____

Is item in current year's budget? Yes **N/A** No _____

Does this item commit funds in future years? Yes _____ No _____

If yes, explain: _____

If an agreement or contract, has the County Attorney reviewed Yes No
and approved?

Previous action taken on this item, if any: _____

Recommendations and rationale or action: _____

Will anyone speak on behalf of this item, if so who? **Dianne Wallace**

If this is a rush agenda item, please explain why: _____

Submitted by (Name & Dept.): **Commissioner Mike Boyle** Ext. **444-7025**

Date submitted: **6/11/14**

List Attachments: **Resolution**

(Attach resolution and all pertinent documentation; i.e. contract, agreement, memorandums, etc.)

Certified resolutions can be obtained at the County Clerk's website:
<http://www.douglascountyclerk.org/county-board-records/search-for-resolutions>

Completed by receiving office

Received in Administrative Office: Date **6/11/14** Time _____

**BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, NEBRASKA**

RESOLVED

WHEREAS, the DOTComm Interlocal Agreement, signed April 2012, defines the positions of County Information Technology ("IT") Coordinator, the DOTComm Oversight Committee, the DOTComm CIO, the duties of the DOTComm organization, the duties of the County, and the duties of the County departments and offices; and,

WHEREAS, the DOTComm Oversight Committee approves recommended enterprise technology policies based on benefit to City of Omaha and Douglas County; and,

WHEREAS, the Douglas County Purchasing Department Policy Manual defines purchasing processes, thresholds, and required approvals; and,

WHEREAS, the Douglas County IT Advisory Group (DCITAG) was formed in June 2013, as a working group under the Administrative Services Committee; and,

WHEREAS, this Board desires to empower the County IT Coordinator in conjunction with the DCITAG to review all technology initiatives and projects that have significant impact to Douglas County systems and resources, for all County departments and elected officials, in order to make recommendations and set priorities based on mandates, benefits, funding, and available resources.

NOW THEREFORE BE IT RESOLVED BY THIS BOARD OF COUNTY COMMISSIONERS, DOUGLAS COUNTY, NEBRASKA, that Douglas County departments and elected officials shall submit proposed technology acquisitions of software and hardware to the County IT Coordinator for review with the DCITAG unless exempted herein or by the County IT Coordinator.

BE IT FURTHER RESOLVED that all such proposed technology acquisitions of software and hardware must be reviewed by the County IT Coordinator and DCITAG prior to submission to this Board, if this Board's approval is required for the acquisition. The DCITAG's recommendation regarding the proposal shall accompany the submission to the board.

BE IT FURTHER RESOLVED that acquisitions of software and hardware purchased through the DOTComm chargeback process must be reviewed by the County IT Coordinator.

BE IT FURTHER RESOLVED that acquisition and/or procurements will follow the guidelines and thresholds set forth in the Douglas County Purchasing Department Policy Manual which includes acquisitions and/or procurements exempt from County IT Coordinator and DCITAG review:

BE IT FURTHER RESOLVED that lack of compliance with this resolution may result in loss of DOTComm support, DOTComm Technology Center usage, network access and/or funding.

Dated this 17th day of June 2014.